



SUBJECT: Guidance for Visitors to STR Facilities During COVID-19 Pandemic

DATE: January 5, 2022

STR is committed to keeping our employees and visitors safe during the COVID-19 pandemic while supporting the critical missions of our customers in the federal government.

Please review this policy prior to your visit. Upon arrival, you will be required to verbally attest that you have read and understood this policy.

- You must wear a mask while you are in STR’s facilities except when alone in an office with the door closed
- If you are unvaccinated, you must also social distance at all times while in STR’s facilities
- Wash your hands frequently, avoid touching your face, and do not shake hands

If You Test Positive for COVID-19	
<p>Everyone, regardless of vaccination status</p>	<ul style="list-style-type: none"> • You can visit an STR facility after day 5 if symptoms are not present or are resolving and you have a negative test result that was taken on day 5 or later • If unable to test or choosing not to test, and symptoms are not present or are resolving, you can visit STR after day 10 <p style="text-align: center;"><i>If you have a fever, please do not visit an STR facility until your fever resolves</i></p>
If You Were Exposed to Someone with COVID-19	
<p>If you: Have been boosted OR Completed the primary series of Pfizer or Moderna vaccine within the last 6 months OR Received the J&J vaccine within the last 2 months</p>	<ul style="list-style-type: none"> • You can visit STR if you don’t have any symptoms • Test on day 5. If you have a positive test result, then you must follow the guidelines above. If you are unable to get a test, contact STR for further guidance. <p style="text-align: center;"><i>If you develop symptoms get a test and please do not visit an STR facility</i></p>
<p>If you: Are unvaccinated OR Completed the primary series of Pfizer or Moderna vaccine over 6 months ago and are not boosted OR Received the J&J vaccine over 2 months ago and are not boosted</p>	<ul style="list-style-type: none"> • You can visit STR after day 5 if symptoms are not present and you have a negative test result that was taken on day 5 or later • If unable to test or choosing not to test, and symptoms are not present, you can visit STR after day 10 <p style="text-align: center;"><i>If you develop symptoms get a test and please do not visit an STR facility</i></p>

GENERAL INSTRUCTIONS FROM SECURITY

- Arrival at STR
 - All visitors must register at STR reception prior to program area access, no exceptions
 - A visitor's STR sponsor should submit a visit cert, this is preferred at least 72 hours in advance to confirm the program access.
 - Visitors that have program access do not need to be escorted inside SAPF

- When on site, escorts are responsible for visitors electronic equipment in their possession
 - No Cell phones, Fitbits, USB drives, etc. are allowed in secure spaces
 - Visitor must sign into the cleared visitor's log
 - Cleared visitors can be left inside the room without STR employee present

- Emergency Procedures Once in the Building
 - Evacuate the building without delay for the fire alarm or emergency situations
 - If time DOES NOT permit:
 - Classified information DOES NOT have to be secured
 - Alarms DO NOT need to be activated
 - Locks DO NOT need to be spun
 - Facility Security Officers (FSOs) and First Responders SHALL be allowed access to classified areas
 - They DO NOT need to sign the visitor log
 - Security debriefing may be conducted

- ****The lives of employees or visitors SHALL NOT be placed in jeopardy to safeguard classified material****